

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting August 9, 2022

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 17, 2021
- Published in the Howell Times on November 27, 2021
- Filed written notice with the Township Clerk on November 15, 2021
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Stalling, Bailey, Romano, and Acampora all in attendance.

It was noted that there were three (3) members of the public in attendance, including Robert Elliott, the Board's auditor.

Commissioner Scarlato noted that we will be deviating from the normal agenda in order to have Robert Elliott discuss the 2021 audit of the Board's financials. He presented his findings to the Board and noted that we are in good financial standing. He went over several resolutions that will be need to be passed at this meeting in regards to the financials. He stated that he will finalize the audit and send it to Clerk Acampora for further posting to the Board's website, as well as, uploading the document to the NJ FAST financial system.

**Administering the Oath of Office: None**

### **Minutes:**

Commissioner Acampora reported that the regular workshop Meeting Minutes of July 11, 2022, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on July 12, 2022.

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A motion to approve the minutes was made by Commissioner Romano and seconded Commissioner Bailey. The motion passed unanimously by the Board.

**PAYMENT OF BILLS:** Commissioner Bailey presented the following bills for payment for the month of August 2022:

	<b>Bills</b>	<b>Amount</b>
1	Sendzik & Sendzik	\$ 2,727.00
2	Sendzik & Sendzik	\$ 69.32
3	CSM	\$ 356.00
4	Netlink	\$ 199.00
5	Fire & Safety	\$ 1,925.00
6	Moehl Elliott Bauer & Gass	\$ 11,070.00
7	Access Compliance	\$ 390.00
8	NJ American Water	\$ 7,556.96
9	Van Wickle	\$ 408.97
10	Optimum	\$ 170.29
11	Motorola	\$ 1,250.00
12	Taylor Oil	\$ 475.85
13	Verizon	\$ 380.22
14	Liberty Mutual Insurance	\$ 3,733.50
15	American Uniform	\$ 270.00
16	Defender	\$ 5,529.56
17	SSTC	\$ 210.58
18	Richards	\$ 3,003.94
	<b>Total Bills</b>	<b>\$ 39,726.19</b>

A motion was made by Clerk Acampora and seconded by Commissioner Romano to pay the bills for July 2022. A roll call vote was taken with the following results:

Scarlato – Yes  
Stalling - Yes  
Bailey – Yes  
Romano – Yes  
Acampora – Yes

The motion passed unanimously 5-0.

## COMMUNICATIONS

### Received

Monthly purchase report from William Newberry

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Fire Bureau monthly reports  
Sendzik & Sendzik – Synopsis of Audit  
Special Meeting 9/1/22 publication  
Chief Murphy – Equipment purchase list

**Sent: None**

## COMMITTEES

### **Joint Board Meeting**

Commissioners Acampora and Bailey attended the meeting on 7/21/22. Interim Police Chief Pilecki and one of the councilmen attending the meeting. The discussion was mainly about the radio project, the interim manager, and rumors about moving to county dispatch. The councilman advised that we attend the next council meeting to discuss the dispatch and the years of work going into the radio upgrade project. Commissioner Tice stated he is waiting to hear from the interim manager on where we stand with the town bonding for the cost. He will keep in touch with the Joint Chiefs.

### **Chief's Report**

Chief Murphy submitted all reports since the last meeting.

The Chief stated that he brought his vehicle back to Elite to have the windows tinted and the lights were fixed. They looked at the radio and stated that it is a Motorola programming issue. The radio will have to be looked at by Wireless or sent back to Motorola.

### **Chief Engineer**

Chief Engineer reported the following:

Ladder 490 – no issues

Engine 475 – no issues

Engine 480 – the clutch has finally been installed and the generator seems to be working well. Will continue to monitor.

Tanker 495- no issues

Vehicle 486 – no issues

Bush 494 – the spark plug in the pump head has been fixed temporarily. Muffler has also been fixed.

Utility 487 – the bushing for the shock has fallen out. The engineers will look at this issue.

Vehicle 466 – no issues

Vehicle 467 – no issues

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## Purchaser:

Chief following up on the status of the combustible gas detectors that were ordered a few months ago. Commissioner Bailey stated he would follow-up with QPA Newberry.

Chief Engineer Gilsenan stated that he is running low on AA, AAA, D, C123, and 9-volt batteries. Their prior supplier, Bulbs and Batteries, is no longer in business. The Board will explore purchasing these items through Granger. He is also requesting a flathead screwdriver kit.

A motion was made by Commissioner Acampora and seconded by Commissioner Bailey to purchase the following EMS supplies:

- Latex gloves – large and XL
- N95 masks
- Sterile water
- Ice packs
- Bleeding control system
- Small bleeding control system

The motion passes unanimously by the Board.

## **TRUCK COMMITTEE:**

New Engine: Engine 474 was inspected by Commissioner Romano and Chief Murphy. Several items were noted and addressed during the visit. Awaiting to hear from the vendor when the vehicle will be shipped to NJ.

New Command Vehicle: No items

Old Command Vehicle: The Chevy Tahoe has been sold for \$12,000.00 through GOVBIDS.com. The vehicle is due to be picked up on 8/3/22. Awaiting receipt of the proceeds from GOVBIDS.com.

## **OLD BUSINESS:**

None

## **NEW BUSINESS:**

A motion was made by Commissioner Romano and seconded by Commissioner Bailey to pass Resolution 00092022-01 RESOLUTION ACCEPTING ANNUAL AUDIT AND AUTHORIZING PUBLICATION OF SYNOPSIS PURSUANT TO N.J.S.A. 40A:5A-16 AND N.J.S.A.40A:14-89. A roll call vote was taken with the following results:

Scarlato – Yes

Stalling – Yes

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Bailey – Yes

Romano- Yes

Acampora – Ye

The motion passed unanimously by the Board.

A motion was made by Commissioner Romano and seconded by Commissioner Bailey to pass Resolution 00092022-02 RESOLUTION CERTIFYING COMPLIANCE WITH N.J.S.A. 40A:5A-17, BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO. 4, TOWNSHIP OF HOWELL. A roll call vote was taken with the following results:

Scarlato – Yes

Stalling – Yes

Bailey – Yes

Romano- Yes

Acampora – Ye

The motion passed unanimously by the Board.

A motion was made by Commissioner Romano and seconded by Commissioner Bailey to pass Resolution 00092022-03 RESOLUTION AUTHORIZING LINE-ITEM TRANSFERS PURSANT TO N.J.S.A. 40A:14-78.9. A roll call vote was taken with the following results:

Scarlato – Yes

Stalling – Yes

Bailey – Yes

Romano- Yes

Acampora – Ye

The motion passed unanimously by the Board.

A motion was made by Commissioner Romano and seconded by Commissioner Bailey to pass Resolution 00092022-05 RESOLUTION SETTING COMPENSATION FOR COMMISSIONERS PURSUANT TO N.J.S.A. 40A:14-88 AND THE MANNER OF PAYMENT THEROF. A roll call vote was taken with the following results:

Scarlato – Yes

Stalling – Yes

Bailey – Yes

Romano- Yes

Acampora – Ye

The motion passed unanimously by the Board.

**GOOD AND WELFARE: None**

**JOINT PURCHASING COMMITTEE: None**

**APPLICATIONS/TERMINATIONS: None**

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**PAYROLL: None**

**TREASURER'S REPORT:** Commissioner Stalling reported the following balances for the Board's account activity for the month of August 2022:

## August 2022

### Operating Account

Opening Balance	\$43,502.13
Interest	\$2.43
Canceled Checks	
Transfers	<u>\$40,000.00</u>
	<b>\$83,504.56</b>

NJ PERS TEPS	
Bills Paid	\$39,726.19
Bills Paid	
Bills (Radio Consulting)	
Service Charge	<u>                    </u>
Ending Balance	<b>\$43,778.37</b>

### Savings Account

Opening balance	\$2,681,543.17
Deposit	
Interest	<u>\$1,053.37</u>
	<b>\$2,682,596.54</b>

Transfers	<u>\$40,000.00</u>
Ending Balance	<b>\$2,642,596.54</b>

### Payroll Account

Opening Balance	\$7,070.87
Interest	\$2.53
Transfer	
ADP	<u>\$20.75</u>
	<b>\$7,094.15</b>

Payroll	
Fees	
Fees	
Ending Balance	<u>\$7,094.15</u>

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Romano and passed unanimously by the Board.

**PUBLIC COMMENT:** There were five (5) members of the public in attendance at the end of the meeting.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** This concluded the business before the Board and a motion was made by Commissioner Romano and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:50 hours.

Respectfully submitted:



Michael L. Acampora  
Clerk